

Committee	COMMUNICATIONS
Number of Members	9
List of Members	A Director, appointed by the Board, and designated by the Board as Committee Chair Newsletter Editor (ex-officio) Website Manager (ex-officio) Email Coordinator (ex-officio) Social Media Coordinator (ex-officio) Three (3) members-at-large (at least one of whom is not a Director), appointed by the Board Guild President (ex-officio)
Committee Chair	As above
Mandate	<ol style="list-style-type: none"> 1. Promote the best possible communication between the Board and Members of the Guild consistent with the goals and objectives of the Guild. 2. Be aware on a continuing basis of the communication needs of the Board and Members of the Guild and recommend policies and new initiatives which reflect both ongoing and changing circumstances. <p>Duties</p> <ol style="list-style-type: none"> 1. Present, through the Chair, a Committee report at each Board Meeting, and at the Annual Meeting of Members. 2. Submit expenditure requests pertaining to communications to be included in the Annual Budget. 3. Monitor the expenditure of funds authorized by the Annual Budget pertaining to communications. 4. Advise the Board on communication issues. 5. Recommend new initiatives in the area of communications. 6. Assist in implementing Board resolutions that fall within the jurisdiction of the Committee. 7. Keep minutes of each meeting of the Committee.
Term	Committee members shall serve for a term of one year, ending at the first Board meeting after the adjournment of the Annual Meeting
Minutes	<ol style="list-style-type: none"> a. The Committee will keep minutes of all of its meetings. b. The Committee Chair will email copies of all Committee minutes to all Board members with fourteen (14) days of each Committee meeting.
Meeting Frequency	The Committee will meet no less than three times per year.
Remuneration	Committee members will serve without remuneration, provided that they may be paid reasonable expenses incurred in the performance of their duties as a Committee member.