

Committee	AREA REPRESENTATIVES
Number of Members	As below
List of Members	A Director, appointed by the Board, and designated by the Board as Committee Chair The Area Representative from each geographic region (ex-officio), the boundaries of which as determined by the Board of Directors from time to time Guild President (ex-officio)
Committee Chair	As above
Mandate	<ol style="list-style-type: none"> 1. Determine the needs of Members on an ongoing basis. 2. Recommend policies, programs and new initiatives to meet Members' identified needs. 3. Evaluate how regional programs meet Members' identified needs, and recommend program improvements to better meet those needs. 4. Assist Area Representatives in supporting the Members in their areas. 5. Assist Area Representatives in increasing awareness of handbell/handchime ringing, and of the work of the Guild, in their regions. 6. Provide mutual support to Area Representatives in performing their job. 7. Provide a forum for the exchange of ideas between Area Representatives. <p>Duties</p> <ol style="list-style-type: none"> 1. Present, through the Chair, a Committee report at each Board Meeting, and at the Annual Meeting of Members. 2. Submit expenditure requests pertaining to Area Representative initiatives, to be included in the Annual Budget. 3. Monitor the expenditure of funds authorized by the Annual Budget pertaining to Area Representatives. 4. Advise the Board on Member support and Area issues. 5. Recommend new initiatives in the area of Member support and development. 6. Assist in implementing Board resolutions that fall within the jurisdiction of the Committee. 7. Keep minutes of each meeting of the Committee.
Term	One year, ending at the first Board meeting after the adjournment of the Annual Meeting.
Minutes	<ol style="list-style-type: none"> a. The Committee will keep minutes of all of its meetings. b. The Committee Chair will email copies of all Committee minutes to all Board members with fourteen (14) days of each Committee meeting.
Meeting Frequency	The Committee will meet no less than three times per year, including meeting at least one month before each regular Board meeting.
Remuneration	Committee members will serve without remuneration, provided that

	they may be paid reasonable expenses incurred in the performance of their duties as a Committee member.
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